



# UNIVERSITY OF DAR ES SALAAM COMPUTING CENTRE

- We have modern and high-tech computer training facilities
- We have highly trained and qualified ICT Staff.
- We have competitive tuition fees, which make us the best choice ICT Training Provider



## TRAINING SERVICES aHQ BRANCH\_VERSION 9:0 YR 2021

S/N	COURSE TITLE	COURSE CONTENTS	DURATION	START DATES	TIME	TRAINING & EXAMINATI				
1	Microcomputer Applications	<b>BASE MODULES:</b> <ul style="list-style-type: none"> <li>▪ Computer Essentials</li> <li>▪ Ms Word</li> <li>▪ Ms Excel</li> <li>▪ Ms PowerPoint</li> <li>▪ Online Essentials (Internet &amp; Email)</li> </ul>	6 weeks 2 hrs/day	27 <sup>th</sup> Sept.2021 04 <sup>th</sup> Oct. 2021 15 <sup>th</sup> Nov. 2021 11 <sup>th</sup> Nov. 2021 12 <sup>th</sup> Nov. 2021 27 <sup>th</sup> Dec. 2021	08:00-10:00	250,000/=				
				04 <sup>th</sup> Oct. 2021 11 <sup>th</sup> Oct. 2021 22 <sup>nd</sup> Nov. 2021	10:00-12:00					
				04 <sup>th</sup> Oct. 2021 25 <sup>th</sup> Oct. 2021 15 <sup>th</sup> Nov. 2021 27 <sup>th</sup> Dec. 2021	12:00-14:00					
				04 <sup>th</sup> Oct. 2021	14:00-16:00					
				11 <sup>th</sup> Oct. 2021	16:00-18:00					
	<b>ADVANCED MODULES:</b> <ul style="list-style-type: none"> <li>▪ Advanced MS Word</li> <li>▪ Advanced MS Excel</li> <li>▪ Microsoft Access</li> <li>▪ Advanced PowerPoint Presentation</li> </ul>	7 weeks 2 hrs/day	04 <sup>th</sup> Oct. 2021 22 <sup>nd</sup> Nov. 2021 17 <sup>th</sup> Jan. 2022	16:00-18:00	250,000/=					
2	International Computer Driving License (ICDL) with Examinations Online	<b>BASE MODULES</b> <ul style="list-style-type: none"> <li>▪ Computer Essentials</li> <li>▪ Online Essentials</li> <li>▪ Word Processing</li> <li>▪ Spreadsheet</li> </ul> <b>NOTE:</b> <ul style="list-style-type: none"> <li>➢ Sitting for exams only without enrolling to class: Tsh 80,000/= for Centre fee + \$80 Total Exam fee (\$20</li> </ul>	6 weeks 2 hrs/day	04 <sup>th</sup> Oct. 2021 27 <sup>th</sup> Dec. 2021 14 <sup>th</sup> Feb. 2022 28 <sup>th</sup> Mar. 2022	10:00-12:00	250,000/= + Exam Fee \$80				
		<b>INTERMEDIATE MODULES:</b> <ul style="list-style-type: none"> <li>▪ Presentation - Ms.-Power Point</li> <li>▪ Databases - Ms.-Access</li> <li>▪ Online Collaboration</li> <li>▪ IT Security</li> <li>▪ Project Planning</li> </ul> <ul style="list-style-type: none"> <li>➢ Sitting for exams only without enrolling to class: Tsh 80,000/= for Centre fee + \$100 Total Exam fee (\$20 per module except for Ms.-Access and Project Planning is \$40 each)</li> </ul>					6 weeks 2 hrs/day	15 <sup>th</sup> Nov. 2021	14:00-16:00	250,000/= + Exam Fee \$140
		<b>ADVANCED MODULES:</b> <ul style="list-style-type: none"> <li>▪ Advanced Word Processing</li> <li>▪ Advanced Spreadsheet</li> <li>▪ Advanced Database</li> <li>▪ Advanced Presentation</li> </ul> <ul style="list-style-type: none"> <li>➢ Sitting for exams only without enrolling to class: Tsh 80,000/= for Centre fee + \$160 Total Exam fee (\$40 per module )</li> </ul>								
3	Basic Graphics Design (DTP)	<ul style="list-style-type: none"> <li>▪ MS Publisher</li> <li>▪ Adobe Photoshop</li> <li>▪ Adobe InDesign</li> <li>▪ Corel Draw</li> </ul>	7 weeks 2 hrs/day	18 <sup>th</sup> Oct. 2021 06 <sup>th</sup> Dec. 2021	12:00-16:00	350,000/=				
				04 <sup>th</sup> Oct 2021	14:00-16:00					
4	Advanced Graphics Design (Industrial)	<ul style="list-style-type: none"> <li>▪ Adobe Photoshop</li> <li>▪ Adobe Illustrator</li> <li>▪ Adobe InDesign</li> <li>▪ Quark Express</li> </ul>	2 Months 2 hrs/day	29 <sup>th</sup> Nov. 2021	14:00-16:00	600,000/=				
5	Basic Printer and Photocopier Maintenance	<ul style="list-style-type: none"> <li>▪ Basic Principles for operating Printers and Photocopy machines</li> <li>▪ Basics parts of Printers and Photocopy Machines</li> <li>▪ Setup and connecting Printers and Photocopy Machines</li> <li>▪ Preventive Maintenance in Printers and Photo copy machines</li> <li>▪ Handling and clearing error codes in Printers and Photocopy Machine</li> </ul>	6 weeks 2 hrs/day	18 <sup>th</sup> Oct. 2021	14:00-16:00	350,000/=				

6	<b>Laptop Repair and Maintenance</b>	<ul style="list-style-type: none"> <li>Basic electronic concepts in laptop devices</li> <li>Understanding laptop components</li> <li>Testing and measurements of laptop components</li> <li>Assembling of laptop devices</li> <li>Service and repair of laptop devices</li> <li>Troubleshooting laptop components and circuits.</li> </ul>	2 Months <b>2 hrs/day</b>	18 <sup>th</sup> Oct. 2021	14:00-16:00	<b>350,000/=</b>
7	<b>Cyber security Essentials</b>	<ul style="list-style-type: none"> <li>Cybersecurity - Experts and Criminals</li> <li>Threats, Vulnerabilities, and Attacks</li> <li>The Art of Protecting Secrets</li> <li>The Art of Ensuring Integrity</li> </ul>	3 weeks <b>2 hrs/day</b>	<b>Depending on the no. of Students</b>	12:00-14:00	<b>250,000/=</b>
8	<b>Microsoft Project</b>	<ul style="list-style-type: none"> <li>Microsoft Project</li> </ul>	2 Weeks		16:00-18:00	<b>450,000/=</b>
9	<b>Web Development Application(Static Website)</b>	<ul style="list-style-type: none"> <li>HTML 5 &amp; CSS3</li> <li>Web Graphics (Adobe Photoshop)</li> <li>Flash</li> <li>Dream weaver</li> </ul>	7 weeks <b>2 hrs/day</b>	11 <sup>th</sup> Oct. 2021	14:00-16:00	<b>300,000/=</b>
10	<b>Advanced Web Development Application (Dynamic Web)</b>	<ul style="list-style-type: none"> <li>PHP</li> <li>MySQL</li> </ul>	5 Weeks <b>2 hrs/day</b>	17 <sup>th</sup> Jan. 2022	14:00-16:00	<b>350,000/=</b>
11	<b>Database Administration</b>	<ul style="list-style-type: none"> <li>Database Concepts</li> <li>Designing and implementing database with MS Access</li> <li>Designing and implementing database with MS SQL Server</li> <li>Administering MS SQL Server</li> </ul>	8 weeks <b>2 hrs/day</b>	<b>Depending on the no. of Students</b>	16:00-18:00	<b>480,000/=</b>
12	<b>Quick Books Accounting Package</b>	<ul style="list-style-type: none"> <li>Company Creation &amp; Quick Book Account</li> <li>Transaction Recording &amp; Inventory Control</li> <li>User Administration</li> <li>Banking, Budgets and Control</li> <li>Creating Reports</li> </ul>	6 weeks <b>2 hrs/day</b>		16:00-18:00	<b>350,000/=</b>
13	<b>Tally Accounting Package</b>	<ul style="list-style-type: none"> <li>Introduction to Tally</li> <li>Basic features of Tally</li> <li>Inventory Management</li> <li>Advance features of Tally</li> <li>Tally Financial Reports &amp; Auditing</li> </ul>	6 weeks <b>2 hrs/day</b>		04 <sup>th</sup> Oct 2021 18:00-20:00	<b>350,000/=</b>
14	<b>Data Analysis using SPSS</b>	<ul style="list-style-type: none"> <li>Introduction to SPSS</li> <li>Data Management</li> <li>Statistical Analysis</li> <li>Statistical Graphs and Reports</li> </ul>	3 weeks <b>2 hrs/day</b>		04 <sup>th</sup> Oct 2021 18:00-20:00	<b>320,000/=</b>
15	<b>CISCO-IT Essentials(PC Hardware &amp; Software)</b>	<ul style="list-style-type: none"> <li>Computer Assembly</li> <li>Preventive Maintenance and Troubleshooting</li> <li>Computer Networks &amp; Security</li> <li>Laptops and other mobile devices</li> <li>Printer technologies, installation, management and troubleshooting</li> <li>Virtualization and Cloud Computing</li> <li>Windows Installation &amp; Configuration</li> <li>Mobile, Linux and MacOS Operating System</li> <li>Ethical and Legal issues</li> <li>Customer Care in IT services</li> </ul>	3 months <b>2 hrs/day</b>		16:00-18:00	<b>USD 400</b>
16	<b>Cisco CCNA-Security</b>	<ul style="list-style-type: none"> <li>Cisco Networks Security Course</li> </ul>	3 Months		17:00-20:00	<b>USD 600</b>
17	<b>Cisco CCNA Version 7-Routing and Switching</b>	<ul style="list-style-type: none"> <li>Introduction to Networks</li> <li>Switching, Routing, and Wireless Essentials</li> <li>Enterprise Networking, Security, and Automation</li> </ul>	6 Months		16:00-18:00	<b>USD 800</b>
18	<b>CISCO CCNP</b>	<ul style="list-style-type: none"> <li>CCNP Switch</li> </ul>	3 Months		18:00- 20:00	<b>600,000/=</b>
19	<b>Oracle Database Administration (11G)</b>	<ul style="list-style-type: none"> <li>Oracle SQL</li> </ul>	2 Months	18:00- 20:00	<b>600,000/=</b>	
20	<b>PMP</b>	<ul style="list-style-type: none"> <li>Project Management for Professionals (PMP)</li> </ul>	4 days	08:00- 16:00	<b>USD 950</b>	
21	<b>COBIT5</b>	<ul style="list-style-type: none"> <li>COBIT 5 Foundation</li> </ul>	3 days	08:00- 16:00	<b>USD 1,040</b>	
22	<b>PRINCE 2</b>	<ul style="list-style-type: none"> <li>PRINCE 2 Foundation</li> </ul>	3 days	08:00- 16:00	<b>USD 1,000</b>	
23	<b>Mobile Application Development</b>	<ul style="list-style-type: none"> <li>Android Native Application Development</li> <li>iOS Native Application Development (SWIFT)</li> </ul>	3 weeks <b>2 hrs/day</b>	16:00-18:00	<b>600,000/=</b> <b>800,000/=</b>	
24	<b>Certified Information system Auditor (CISA)</b>	<ul style="list-style-type: none"> <li>The Audit Process, IT Governance, Lifecycle Mgt</li> <li>System Infrastructure, Inf. Systems Hardware</li> <li>Physical Security , Inf. Systems used for IT Dev.</li> </ul>	4 weeks	16:00- 18:00	<b>950,000/=</b>	

**Course start date will depend on number of students, we also offer Tailor Made courses depending on client needs**

**All fee payments SHALL BE deposited in either of the following banks, namely: CRDB and NBC or Bank Agent after acquiring control number from Training office along University Road, UDSM Mlimani Campus Opposite NBC Bank.**

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**\*Excellence, Innovation, Technological Foresight\***