



**UNIVERSITY OF DAR ES SALAAM COMPUTING CENTRE
MWANZA BRANCH
JANUARY 2018 TO MARCH 2018 SHORT COURSE SCHEDULE**



No	Course Title	Course Module	Duration	Start Date	Time	Fee
1	Microcomputer Applications	<ul style="list-style-type: none"> ◆ Introduction to Computers & Windows ◆ MS Word 2010 ◆ MS Excel 2010 ◆ MS Access 2010 & Internet and E-mail 	7 weeks	Jan 22, 2018 Feb 12, 2018 Feb 19, 2018	12:00-14:00 08:00-10:00 10:00-12:00	250,000/- Installments: On Reg:150,000/ 3 rd Week:100,000/
2	Advanced Microcomputer Applications	<ul style="list-style-type: none"> ◆ Advanced Windows ◆ Advanced Word 2010 ◆ Advanced Excel 2010 ◆ Advanced Access 2010 ◆ PowerPoint 2010 	7 weeks	Feb 19, 2017	14:00-16:00	300,000/- Installments: On Reg:200,000/ 3 rd Week:100,000/
3	Basic Graphics Design	<ul style="list-style-type: none"> ◆ Adobe Page Maker ◆ Adobe Photoshop ◆ Ms Publisher ◆ Coral Draw 	8 weeks	Feb 19, 2018	10:00-12:00	350,000/- On Reg:200,000/ 3 rd Week:150,000/
4	Tally Accounting Package	<ul style="list-style-type: none"> ◆ Tally Accounting ◆ Tally Inventory ◆ Tally Vouchers ◆ Tally reports 	6 weeks	June 25, 2018	14:00 -16:00	350,000/- Installments: On Reg:200,000/ 3 rd Week:150,000/
5	Database Administration	<ul style="list-style-type: none"> ◆ Database concepts ◆ Designing MS Access Database ◆ Designing SQL Server Database ◆ Administering SQL server Database 	8 weeks	Feb 19, 2018	16:00 -18:00	480,000/ Installments: On Reg:280,000/ 3 rd Week:200,000/
6	SPSS	<ul style="list-style-type: none"> ◆ Data Analysis SPSS 	5 weeks	Feb 19, 2018	16:00 -18:00	320,000/-
7	International Computer Driving License (ICDL) with online ExamS	Base Modules <ul style="list-style-type: none"> ◆ Computer Essentials ◆ Online Essentials ◆ Word Processing ◆ Spreadsheet 	7 weeks	Jan 22, 2018 Feb 12, 2018 Feb 19, 2018	12:00-14:00 08:00-10:00 10:00-12:00	TShs. 420,000/=
8	Computer Maintenance under Cisco Academy (IT Essentials)	<ul style="list-style-type: none"> ◆ Computer Assembly ◆ Preventive Maintenance ◆ Operating System & Networks ◆ Laptops , Mobile Devices & Printers ◆ Security & Advanced Troubleshooting 	3 months	Feb 19, 2018	14:00-16:00	USD 400 Installments: 1 st inst: USD 200 2 nd inst USD 200
9	International Computer Driving License (ICDL) with online Exams	Intermediate Modules <ul style="list-style-type: none"> ◆ Presentation – MS Power Point ◆ Database – MS Access ◆ Online Collaboration ◆ IT Security ◆ Project Planning 	10 weeks	Feb 19, 2018	16:00-18:00	TShs. 420,000/= & 80 USD
10	Cisco CCNA Routing and Switching	<ul style="list-style-type: none"> ▪ Introduction to Networks ▪ Routing and Switching Essentials ▪ Scaling Networks ▪ Connecting Networks 	6 Months	Apr 09, 2018	16:00-18:00	USD 800

We are located in the 5th floor of TFDA building, close to Buzuruga bus terminal.

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All payments should be deposited to:

Account Number: 01J1020063305 –CRDB Bank

Account Name: University of Dar es Salaam Computing Centre.

MUHIMU: Hakikisha uwepo wa nafasi katika darasa kabla ya kulipa ada.

Ada ikilipwa hairudishwi wala haiamishiwi kwa mtu mwingine.