



UNIVERSITY OF DAR ES SALAAM COMPUTING CENTRE MWANZA BRANCH



WHY CHOOSE US FOR COMPUTER TRAINING

- We Have Modern Computer Training Facilities
- We Have Qualified and Dedicated Staff

OCTOBER 2017 TO MARCH 2018 SHORT COURSE SCHEDULE

N o.	Course Title	Course Module	Duration	Start Date	Time	Fee
1	Microcomputer Applications	◆ Introduction to Computers & Windows	7 weeks	Oct 09, 2017	08:00-10:00	250,000/- Installments: On Reg:150,000/ 3 rd Week:100,000/
		◆ Microsoft Word 2010	7 weeks	Nov 06, 2017	10:00-12:00	
		◆ Microsoft Excel 2010	7 weeks	Dec 04, 2017	08:00-10:00	
		◆ Microsoft Access 2010	7 weeks	Dec 11, 2017	12:00-14:00	
2	Advanced Microcomputer Applications	◆ Advanced Windows	7 weeks	Oct 09, 2017	14:00-16:00	300,000/- Installments: On Reg:200,000/ 3 rd Week:100,000/
		◆ Advanced Word 2010		Nov 27, 2017	14:00-16:00	
		◆ Advanced Excel 2010		Jan 08, 2018	14:00-16:00	
		◆ Advanced Access 2010				
3	Basic Graphics Design	◆ Adobe Page Maker	8 weeks	Oct 09, 2017	14:00-16:00	350,000/- Installments: On Reg:200,000/ 3 rd Week:150,000/
		◆ Adobe Photoshop		Nov 27, 2017	14:00-16:00	
		◆ Ms Publisher				
		◆ Coral Draw				
4	Advanced Graphics Design (Industrial)	◆ Adobe Photoshop ◆ Adobe Illustrator ◆ Adobe Indesign ◆ Quark Express	2 months	Feb 05, 2018	14:00-16:00	600,000/- Installments: On Reg:400,000/ 3 rd Week:200,000/
5	Database Administration	◆ Database concepts ◆ Designing MS Access Database ◆ Designing SQL Server Database ◆ Administering SQL server Database	8 weeks	Nov 06, 2017	17:00 -19:00	480,000/ Installments: On Reg:280,000/ 3 rd Week:200,000/
6	Tally accounting package	◆ Introduction to tally ◆ Tally Accounting ◆ Tally Inventory ◆ Tally Vouchers ◆ Tally reports	6 weeks	Oct 09, 2017 Feb 26, 2018	16:00 -18:00 16:00 -18:00	350,000/- Installments: On Reg:200,000/ 3 rd Week:150,000/
7	Web Applications Developments	◆ HTML ◆ Dream Weaver ◆ Macromedia Fireworks	8 weeks	Dec 04, 2017	17:00-19:00	300,000/ Installments: On Reg:200,000/ 3 rd Week:100,000
8	Computer Maintenance under Cisco Academy (IT Essentials)	◆ Computer Assembly ◆ Preventive Maintenance ◆ Operating System & Networks ◆ Laptops , Mobile Devices & Printers ◆ Security & Advanced Troubleshooting	3 months	Oct 09, 2017	08:00-10:00 16:00-20:00	USD 400 Installments: On Reg: USD 200 After 1 month USD 200
9	Statistical Packages	◆ Data Analysis SPSS	5 weeks	Oct 09, 2017	18:00 -20:00	320,000/-

10	International Computer Driving License (ICDL) with online Examinations	Base Modules ♦ Computer Essentials ♦ Online Essentials ♦ Word Processing ♦ Spreadsheet Doing exams: TShs 80,000/= + \$40 + \$30	7 weeks	Oct 09, 2017	08:00-10:00	TShs. 250,000/= + S70
			7 weeks	Nov 06, 2017	10:00-12:00	
			7 weeks	Dec 04, 2017	08:00-10:00	
			7 weeks	Dec 11, 2017	12:00-14:00	
		Intermediate Modules ♦ Presentation – MS Power Point ♦ Database – MS Access ♦ Online Collaboration ♦ IT Security ♦ Project Planning Doing exams: TShs 80,000/= + \$45 + \$30	7 weeks	Feb 12, 2018	14:00-16:00	TShs. 250,000/= + S75
		Advanced Modules ♦ Advanced Word processing ♦ Advanced Spreadsheet ♦ Advanced Database ♦ Advanced Presentation Doing exams: TShs 80,000/= + \$50 + \$30	7 weeks	Mar 05, 2018	14:00-16:00	TShs. 250,000/= + S80
11	Basics of Printer and Photocopier Maintenance	♦ Basic Principles for operating Printers and Photocopy machines ♦ Basics parts of Printers and Photocopy machines ♦ Setup and connecting Printers and Photocopy machines ♦ Preventive Maintenance in Printers and Photocopy machines ♦ Installing Printers and Photocopy machines ♦ Handling and clearing error codes in Printers and Photocopy Machines ♦ Troubleshooting Printers and Photocopy machines ♦ Introduction to Networking	1 month	Feb 12, 2018	14:00-16:00	350,000/ Installments: On Reg:250,000/ 3 rd Week:100,000

We are located at the junction of Kenyatta and Lumumba road, the same building with Tanzania Postal Bank or Zanzibar Insurance offices.

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All payments should be deposited to:

Account Number: 01J1020063305 –CRDB Bank

Account Name: University of Dar es Salaam Computing Centre.

MUHIMU: Hakikisha uwepo wa nafasi katika darasa kabla ya kulipa ada.

Ada ikilipwa hairudishwi wala haiamishiwi kwa mtu mwingine.

Note: IT Essentials Application Fee is TShs. 10,000/=
 Cisco Networking Application Fee is TShs. 15,000/=